**Things to remember before a screening**

- Let the group know about the screening location and time a day before
- Charge the Pico fully
- Charge the speaker fully
- The video to be shown should be in the SD card
- The room for screening should get darkened
- The wall to display the picture should be white and clean. If you do not have such a wall use a white cloth or screen
- Check once by playing, pausing and rewinding the video
- Note where you will pause to have discussions with the group. Note down the main points for discussion
- The speaker should be connected properly with high enough volume
- To prepare before the screening, follow steps 1 to 15 given here
0 Charge the Pico

The charger will go in the slot with the pin

Slot for the charger

15 Switch off the Pico and Speakers

- Put the pico off by pressing the On/Off button on the pico or the remote once the screening is over

Make sure that the pico is fully shut
14 Go back to the video list

Press the Return button on pico or remote

Now you are ready to play the video and hold a discussion with your group

1 Put the Pico on

Press the On button for 5 secs. If the pico does not come on, then attach the charger and charge the pico

When the pico is charging, the On button becomes red
When the pico is fully charged then the On button becomes white or green
2 Take the Pico behind to make a bigger picture

13 Rewind the video

Press Enter on pico or remote to bring the symbols

Select ← symbol and then press Enter

To play the video select → symbol and then press Enter
Resume the video from the same point

Select ▶ symbol and press Enter

To pause and play you can also use the Pause and Play button on the remote

The wall on which you will show the video should be white and clean. If you do not find such a wall, then hang a white cloth or screen.

Remove the symbols on the picture by pressing Return button and show the image fully
3 Make the picture at a height and keep it straight

Do not make the picture tilted or outside the screen

11 Pause the video

To bring the symbols on the picture, press Enter

Select \( \square \) symbol and Press Enter

Pause the video to give people time to understand and discuss the video
10 Attach the speaker, put it on and increase sound

Put the speaker wire in the pico

Take care that the speaker wire is put properly inside both the pico and speaker

Put the speaker on

Increase the volume on the speaker

Do not forget to put the speaker off after the video is over. Keep it charged.

4 Make the picture clear

Move the Focus button

Move the Focus button slowly to make the picture clear. If you can read the written words clearly, then the picture is clear.
5 Put the SD card in

The golden part should be upwards and towards the pico while putting the SD card in.

When the SD card has gone inside fully there would be a click sound and the SD card would stay inside.

9 Increase the volume

Keep the Right button pressed on the pico or press the Volume Increase button on the remote.
8 Play the video

To play the selected video, press Enter

Select the symbol of the SD card in the picture -
Press Up, Right and then Enter

Use the remote from behind the pico
6 Go to the video list
Press Right or Left buttons to select the symbol for video

7 Select video
Press Up or Down button to select the video you want to play